STERLING HIGH SCHOOL DISTRICT

501 S. WARWICK ROAD, SOMERDALE, NEW JERSEY 08083-2175

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Matthew Sheehan
Superintendent



2-20-25 Human Resources Committee Meeting

Human Resources Committee Meeting Minutes

Date: 2/20/25

Meeting Start Time: 5:30

Meeting End Time: 6:20

Committee Members: Emily Reich (notified absence), Mike Lewitt, Jim Mohan, Sandra Heubner, Jim McCullough, Jarod Claybourn, and Matt Sheehan

Minutes

1. Personnel
	1. Observation Schedule
		1. Certified Staff
			1. Non-tenure: Three Observations:
			2. Tenure: Two Observations
			3. Walkthroughs
			4. Annuals
		2. Non-Certified: Paraprofessionals, Custodial & Maintenance
	2. Important Dates/Timelines
		1. Certified Staff
			1. 60 Days' Notice
			2. May 15th
		2. Non-Certified Staff
			1. 20 Work days
	3. Staff
		1. Leave: KH, JG, JP, DM
		2. Retirement: CJ, LM, JG
		3. Special Request: JE
		4. Tenure Candidates: Non-Tenured
		5. Non-Renewal: JA, RJ
	4. Summer Programs - previously grant funded
		1. Leadership and Equity
		2. Credit Recovery
		3. Orientation

1. Inter-district
	1. February 27th - Inter-district Presentation by the Camden County Prosecutor on Internet Safety
	2. March 3rd: Feasibility Presentation
	3. March 5th: SEPAC (SEPAC) and Freshmen Orientation

1. Grievance / BOE & Staff Relations
	1. Committee Update
		1. Scheduling
		2. Contract
		3. Cell Phone
		4. Salary Guide Sidebar: Salary Guide Policy 3411

1. Open End:
	1. MOA 3/27/25: MOA Agenda
	2. Pilot Classroom Pilot Classroom Installation
	3. Send - Receive Districts
		1. LS 2.61%
		2. LS 9.86%
	4. Rowan Presentation March 3 on Feasibility Study
	5. Budget
	6. QSAC