STERLING HIGH SCHOOL DISTRICT

501 S. WARWICK ROAD, SOMERDALE, NEW JERSEY 08083-2175

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Matthew Sheehan  
Superintendent



12-12-24 Human Resources Committee Meeting

Human Resources Committee Meeting Minutes

Date: 12/12/24

Meeting Start Time: 5:30

Meeting End Time: 6:05

Committee Members: Jim Mohan, Mike Lewitt, Becky Lang-Staffieri, Emily Reich, Jim McCullough, and Matt Sheehan

Minutes

1. Personnel
   1. Mental Health Counselor
      1. Qualified to fit
   2. Science
   3. Paraprofessional
   4. Custodial & Maint
      1. Maint - FMLA
      2. Cust - 1 vacancy; 1 unpaid (NO FMLA); 1 potential new job
      3. Cust - Approving 2 tonight
   5. Coaches & Advisors
   6. After School Walkaround Staff
   7. Media Center Intern - 2nd Semester
   8. Staff Evaluation Update
      1. Timelines
   9. Staff Concerns
      1. Certification
      2. Retirement
      3. Tenure / Non-renewals: [Non-tenured](onenote:#Non-tenured&section-id={CDE77E6E-EE88-432E-A8C8-E336350F007D}&page-id={5296EF94-ECE7-4032-ACB9-0D83ABDFA8F3}&end&base-path=https://sterling801-my.sharepoint.com/personal/msheehan_sterling_k12_nj_us/Documents/Sheehan%20Admin/24-25/Human%20Resources.one)
   10. Job Fairs
       1. RV - 4/3/25 Diversity in Education
       2. Rowan - 4/8/25 (on 1/2 BOE agenda) and TCNJ
       3. Internal Post, NJ Hire, Indeed
   11. Self-Care Spirit Week

1. Inter-district
   1. SEPAC
   2. Adult ESL: [Adult ESL](onenote:#Adult%20ESL&section-id={CDE77E6E-EE88-432E-A8C8-E336350F007D}&page-id={547B7B84-6D4D-4636-82CB-6CBED389A464}&end&base-path=https://sterling801-my.sharepoint.com/personal/msheehan_sterling_k12_nj_us/Documents/Sheehan%20Admin/24-25/Human%20Resources.one)
      1. Opening night [Community ESL Class](onenote:#Community%20ESL%20Class&section-id={CDE77E6E-EE88-432E-A8C8-E336350F007D}&page-id={1344CFD7-6DD3-40D1-8969-84D4D27126C3}&end&base-path=https://sterling801-my.sharepoint.com/personal/msheehan_sterling_k12_nj_us/Documents/Sheehan%20Admin/24-25/Human%20Resources.one)
   3. Evening with Santa 12/6
   4. Fighter's United 11/21
   5. Toys 4 Tots
   6. Basketball: Coaches Clinic & Castle Crazies
   7. Feasibility Study & Shared Service Study

1. Grievance / BOE & Staff Relations
   1. Sidebar Agreement: [Sidebar Stacking](onenote:#Sidebar%20Stacking&section-id={CDE77E6E-EE88-432E-A8C8-E336350F007D}&page-id={3ED78C53-5D9F-4230-BB4D-54B88A2C4C9A}&end&base-path=https://sterling801-my.sharepoint.com/personal/msheehan_sterling_k12_nj_us/Documents/Sheehan%20Admin/24-25/Human%20Resources.one)
   2. H/PE
   3. Liaison
      1. Attendance Concerns
      2. Staff Conflict

1. Open End:
   1. Athletic Hall of Fame '24
   2. Reorganization